

Minutes of Monthly Meeting

Date	07.09.2016
Time	18:30 – 20:15
Venue	Impact Hub Zurich, Sihlquai 131, 8005 Zurich
Attendees	In person: Rajesh, Prat, Katka, Elien, Doris, Vineet, Hans, Rajdeep Virtual: Namita, Dipankar

Topic	Assam Flood Relief Fundraiser
Summary	<ol style="list-style-type: none">1. Online fundraiser raiser will be continued till the end of September.2. Dipankar will run in Basel Marathon for Asha and raise funds for the same cause.3. Distribution of funds to partner NGOs will be decided based on the total amount raised.
Action Point	Spread awareness about the fundraiser through word of mouth and social media
Responsibility	Rajdeep, Dipankar
Timeline	September – October 2016

Topic	Notun Alo
Summary	<ol style="list-style-type: none">1. New project proposal on rescued girls was received and discussed.2. A pilot will be started by Asha Zurich after Elien's site visit in December. Naba Diganta <ol style="list-style-type: none">1. School bags and benches have been purchased.2. Receipt to be provided to IBM for their agreed-upon donation for the cause.

Vishwamandal Sevashram

1. Laptops were delivered to VMS through Sachin.
2. Volunteer needed for site visit.

SACSAS

1. First six months' progress report with financial information received.
2. Details on students not received.
3. Romita will hand in documents from her visit to SACSAS. Schools were closed during the visit, she could only meet Surjit Kumar, who gave her the documents.
4. A new volunteer is needed to help Namita.

Lok Biradari Prakalp

1. The project qualified for Work An Hour 2016 which will run from September 24 till December 24, 2016.
2. Site visit has been organized.

Ved Vignan Maha Vidyapeeth

1. Site visit was done by Rajesh and a report was submitted.
2. As per the site visit report the school is running very well.
3. However, school employees were unaware of Asha as a donor, which raises the issue of transparency.
4. Itemized budget for 2016-17 is still not received.
5. The general feeling based on Rajesh's site visit and Katka's experience in dealing with the coordinators was that the project can do without Asha's funding. Therefore it was decided that a deadline will be given to them to provide an itemized budget and it will be reconsidered for funding in the next meeting.

Action Points

Budgets, site visits

Responsibility

Rajdeep, Stefania, Sam, Namita, Katka, Vineet, Vijay, Elien, Sudha and Doris

Timeline

September-October 2016