

Minutes of Monthly Meeting

Date	14.08.2015
Time	19:00 – 20:30
Venue	GZ Oerlikon
Attendees	Prat, Kamlesh uncle, Neera, Namita, Rajesh, Varsha, Hans, Rajdeep, Sam, Doris, Nagashree(new)

Topic	SACSAS
Summary	<ol style="list-style-type: none">1. Tapomayukh did the site visit in few Sacsas schools and the hospital.
	LBP
	<ol style="list-style-type: none">1. Second installment fund is already transferred partly from WAH. Remaining amount is 127,000 INR (Yes - 10, No - 0, Abstain - 0)2. Site visit is planned by end of August for two days.
	VMS
	<ol style="list-style-type: none">1. Sachin's friend can visit the school.2. Amount to be transferred is 592,000 INR (Yes - 10, No - 0, Abstain - 0)
	Ved Vignan Mahavidyapeeth
	<ol style="list-style-type: none">1. Moli visited the schools in July. Site visit report should be collected.2. Payment for first session that started in June should be done. Funds to be transferred are 150,000 INR (Yes - 10, No - 0, Abstain - 0)

Boys Town

1. Second installment amount is 360,000 INR (Yes - 10, No - 0, Abstain - 0)
2. Rajesh did the site visit. He met around five teachers and spoke to the kids. Accounting system is very transparent. A new building construction is ongoing.

Action Point ----
Responsibility Respective Project co-ordinators
Timeline ----

Topic **Financial Updates**
Summary

1. The next focus is to improve the quality of existing projects.
2. The members voted to maintain a one year contingency plan with the funds for the ongoing projects.

Action Point ---
Responsibility Asha committee
Timeline

Topic **Accounting program and Budget Approval**
Summary The amount was approved, but the program is yet to be bought.
Action Point --
Responsibility Prat
Timeline --

Topic **KPI**
Summary The profile helps in funding from organisation. One project is already done. Others are ongoing.
Action Point --
Responsibility Stefania
Timeline --

Topic	Website update
Summary	<ol style="list-style-type: none"> 1. Two projects, Ved Vignan and Boys Town, have to be updated 2. Namita, Rajdeep and Sam should check the project content on website.
Action Point	--
Responsibility	Respective project co-ordinators
Timeline	--

Topic	Kitihof
Summary	Not much interest shown for participation in the event, hence the event will not be held.
Action Point	--
Responsibility	--
Timeline	--

Topic	Scholarship
Summary	Project co-ordinators should discuss with the onsite co-ordinators if a scholarship of any kind is required.
Action Point	--
Responsibility	Respective project co-ordinators
Timeline	--

Topic	General Points
Summary	<ol style="list-style-type: none"> 1. Fund matching discussion was held with rotary club by Rajesh. They are interested in double fund matching. 2. Scan of receipt of donor's account, scan of Asha as NGO and scan of address of Asha are required for site visit in US
Action Point	--
Responsibility	--
Timeline	--

Topic	Summer Party
Summary	<ol style="list-style-type: none">1. A place is reserved by Kamlesh uncle.2. The party is on 30th August, Sunnyschi villa
Action Point	--
Responsibility	Kamlesh uncle
Timeline	--