

# Minutes of Monthly Meeting

<b>Date</b>	04.05.2016
<b>Time</b>	18:30 – 20:15
<b>Venue</b>	Impact Hub Zurich, Sihlquai 131, 8005 Zurich
<b>Attendees</b>	In person: Rajesh, Pratyush, Rajdeep, Doris, Damo, Vineet, Hans Virtual: Sachin, Katka, Stefania

<b>Topic</b>	<b>Project funding status</b>
<b>Summary</b>	<ol style="list-style-type: none"><li>1. First installment of SACSAS was transferred from the US funds.</li><li>2. Revised budget of Boys Town was not received in time. Funding to be approved in the next meeting.</li><li>3. Reporting for Ved Vignan to be filed for funding the second installment and new budget for 2016-17 to be asked from the coordinator.</li></ol>
<b>Action Point</b>	---
<b>Responsibility</b>	Katka, Stefania
<b>Timeline</b>	June-July 2016

<b>Topic</b>	<b>Financial updates</b>
<b>Summary</b>	<ol style="list-style-type: none"><li>1. Available funds as of May 4<sup>th</sup>, 2016 was CHF 74,200 (Current) + CHF 46,600 (Savings)</li><li>2. In addition, USD 38,600 was available from the US account.</li><li>3. Financial projection to be provided.</li></ol>
<b>Action Point</b>	---
<b>Responsibility</b>	Doris
<b>Timeline</b>	May-June 2016

<b>Topic</b>	<b>Team Asha in Zurich Marathon 2016</b>
<b>Summary</b>	<ol style="list-style-type: none"> <li>1. Total pledged funds crossed the target of CHF 32,000 by May 4th.</li> <li>2. Reminder e-mails being sent to donors who have not transferred the pledged funds yet.</li> <li>3.</li> </ol>
<b>Action Point</b>	---
<b>Responsibility</b>	Rajesh, Doris, Sachin, Prat + individual runners
<b>Timeline</b>	May-June 2016

<b>Topic</b>	<b>Site Visits</b>
<b>Summary</b>	<ol style="list-style-type: none"> <li>1. July – Rajesh to Ved Vignan.</li> <li>2. August-September – Damo to Boys Town.</li> <li>3. Sachin to organize VMS site visit.</li> <li>4. Rajdeep to organize SACSAS site visit.</li> </ol>
<b>Action Points</b>	To complete all site visits by September.
<b>Responsibility</b>	Rajdeep, Stefania, Sam, Namita, Katka and Doris
<b>Timeline</b>	March 2016

<b>Topic</b>	<b>Fundraisers from Chaat with Chaat and new fundraisers</b>
<b>Summary</b>	<ol style="list-style-type: none"> <li>1. Chat with Chaat will contribute 20% of profit from the May 7<sup>th</sup> stand. Transfer will be done right after the stand.</li> <li>2. Nalan’s Kitchen led by Damo will contribute 100% of funds raised from its stands. It will organize multiple stands and transfer will be done by the end of the year.</li> <li>3. Unless a compelling proposal comes along with a volunteer who will lead it, till September no major fundraiser will be done from Asha Zurich. Only support will be provided to partners.</li> <li>4. At partner events and on website ideas for new project will be asked for with an illustration of our funding process.</li> </ol>
<b>Action Points</b>	To complete all site visits by September.

<b>Responsibility</b>	Kirti, Damo, other interested volunteers
<b>Timeline</b>	May-December, 2016

<b>Topic</b>	<b>New project approval – Sabuj Sangha</b>
<b>Summary</b>	<ol style="list-style-type: none"> <li>1. Sabuj Sangha proposed two projects in northern and southern parts of West Bengal respectively. They were visited by Prat and Doris in March-April, 2016.</li> <li>2. The first project is called Naba Diganta (A Child Education Programmme for under privileged) which is based in Alipurduar (north Bengal) and supports around 200 underprivileged children who are mostly child labors at queries. The budget asked for 2016 is INR 7,92,600.00 (~ CHF 11,667).</li> <li>3. The second project is called Natun Aalo (A Residential Child Labour School) which is based in the Sundarbans (south Bengal) and supports 35 children who are either orphans or rescued child labors. The budget asked for 2016 is INR 8,21,000 (~CHF 11,775).</li> <li>4. Both projects were discussed in details and questions were asked about the independence of the organization’s micro-finance program to its education program, which were to be clarified in a Skype call with the onsite coordinator.</li> <li>5. Naba Diganta was approved 100% with the following votes - <b>YES 10, NO 0, ABSTAIN 0</b> Natun Aalo was approved 100% with the following votes - <b>YES 10, NO 0, ABSTAIN 0</b></li> <li>6. However, it was discussed that future Natun Aalo funding will depend on Asha’s financial status. A projection will be provided by the treasurer soon.</li> </ol>
<b>Action Points</b>	To find coordinators and prepare MoUs.
<b>Responsibility</b>	Doris, Prat, Rajesh, other interested volunteers
<b>Timeline</b>	May-June 2016